



## Request for Transportation Charter Bookings

**Note:** Requests must be submitted at least 2 days in advance to ensure availability. Nbisiing Bus Lines provides charters for school related activities and seniors' activities. We are not licensed for other types of charters.

Name of Program: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Name of Contact: \_\_\_\_\_ Contact must be available during charter.

### Charter Details

Pick Up Location: \_\_\_\_\_

Destination: \_\_\_\_\_

Number of Passengers: \_\_\_\_\_

Start Date: \_\_\_\_\_, 201\_\_

Return Date: \_\_\_\_\_, 201\_\_

Pick Up Time: \_\_\_\_\_

Pick Up Time: \_\_\_\_\_

P.O. # Required: \_\_\_\_\_ *(No arrangements will be made until a P.O. is provided)*

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **REMINDER**

As you are requesting to charter from our bus lines we are reminding you that as program staff you are responsible to ensure that an adult (18 years of age+) is on the bus to monitor at all times while we are transporting.

\_\_\_\_\_  
Contact

\_\_\_\_\_  
Date

Fax to: (705) 753-5827

Attention: Charlene Bellefeuille

Please call (705) 753-6995 to confirm receipt of request.

**Call one day prior to event to confirm arrangements.**